

Meeting Minutes

Gulf of Maine Ocean Data Partnership

Location: P. Bogden's office, GOMOOS

Date: 6/14/2004

Attendees: L. Mercer, E. Richert, D. Mountain, P. Bogden, S. Most, B. Branton (by phone)

1. Formalities: The group decided to keep formal minutes, a meeting schedule, and vote to establish decisions of the group. The group also agreed to get working on filling out the membership of the executive committee as soon as possible.
2. Discussion on the project Wiki, which would be on line shortly. An email would be sent out to the membership when new items were posted. Minutes would be posted in .pdf format.
3. Today's agenda:
 - a. Additional members
 - b. Committees, next 6 months activities
 - c. Advice on the membership to GoMDP – what is the list, what categories must be represented.
4. Executive committee membership:
 - a. David Mountain – Chair (Federal/fisheries)
 - b. Philip Bogden – Technical committee/GOMOOS (Maine/non profit/physical oceanography)
 - c. Linda Mercer – Governance committee (Maine (state)/fisheries)
 - d. Evan Richert – Outreach committee (Maine/academic/biology)
 - e. Sylvia Most – staff (Maine)
 - f. Bob Branton – Technical committee/Canada (Atlantic Canada/Federal/fisheries)
 - g. Needs/options:
 - i. New Hampshire
 1. discussion ensued as to whether Janet Campbell of COOA could represent all researchers at UNH
 2. similar problem with “Woods Hole” – unclear as to who this is
 - ii. Engaging non-academic institutions is key, for example Mass GIS, to obtaining datasets for sharing
 1. USGS/FGDC is an example
 2. has been a big part of formalizing use of OGC protocols
 3. Federal agencies may join easily, but research institutions are harder to attract
 - iii. Lew Incze (via Evan) had suggested that we work on routine data collectors, not on 3-5 year research efforts
 - iv. Gulf-wide data collections
 - v. More regional data collections
 1. observatories
 2. water districts
 - h. Membership in the governing body
 - i. Office
 - ii. Type of agency – academic, research, for-profit, not-for-profit
 - iii. Geography – NH, Canada

- iv. Discipline/area (fisheries, geology, water quality monitoring, smaller organizations), for example:
 - 1. Wells (ME) NERR
 - 2. Great Bay (NH)
- v. Look to partners in FGDC project as potential members
- vi. GSC – Phil Moir (MoirPhilNRCAN@DFO-MPO.GC.CA) should be contacted in addition to further attempts to reach Jacob Verhof. Dick Pickrill has been active with FGDC project.
- vii. Evan to follow up on the following new members:
 - 1. GSC
 - 2. NH DEP
 - 3. MWRA
 - 4. Great Bay Estuary Research Reserve
 - 5. USGS – Brad Butman
 - a. Has valuable lessons from FGDC projects
 - b. Still needs to be convinced of the value add.
- viii. Recruiting needs to be further along before adding
- 5. Sylvia to get names of governing board alternates confirmed ASAP
- 6. Next 6 months committees
 - a. Both Technology and Governance have issues to discuss
 - b. Priorities
 - i. Data membership guide: prepare the outline of what needs to be done to prepare guide. Much of this can be filled out with the outcomes of other activities.
 - 1. timeline
 - 2. tasks
 - 3. chapters
 - 4. guidance for contents
 - 5. who will prepare it
 - 6. cost estimate
 - ii. S. Most to rough out this section of the workplan and use the committees to sound out and for high-level review. Philip and David can outline contents.
 - iii. Workplan is a 10-20 page document with annotated critical path chart for use in raising money
 - iv. Executive committee needs to set the bar and establish priorities (timing, actions)
 - v. Poll committees to become a working group (smaller subset)
 - 1. current committees were those present at the first meeting
 - 2. note: Diane Carle leaving Mass CZM, will need a replacement
 - vi. Scope of workplan
 - 1. nature
 - 2. what it will cover (based on priorities from 1st meeting)
 - 3. charge to committees
 - 4. milestones
 - 5. how will work with chairs

- 6. review by executive committee in July
- vii. Governance issues include both short term needs and larger scale issues, such as the creation of a regional association
 - 1. opportunity to provide an example for other regions
 - 2. The members of each subcommittee will be the actual voting members or alternates to the governing board
- viii. Membership - possibilities
 - 1. National Data Buoy Center (NDBC) needs to be approached for membership and participation on the technical committee
 - 2. Satellites such as NASA, EPA, NOAA (National Environmental Satellite Data System)
 - 3. NODC (National Ocean Data Center) – archival data
 - 4. Have a signed document from Wells Preserve
 - 5. NH DES is expected to sign
 - 6. Marine Biological Lab (MBL)
 - a. Ecosystem center Plumb Island – Charles Hopkins – 8+ 5 years data on water quality
 - b. Year round researchers – academic
 - 7. SEANet – Rebecca Harris – seabird ecological assessment network
 - 8. Mass CZM partnership re: marine invasives, Tufts University: Northeast Invasive species monitoring group
 - 9. Listing of next contacts:
 - a. GSC
 - b. NHDES
 - c. Mass Water Resource Authority
 - d. Great Bay NERN
 - e. NDBC
 - f. Mass DMR
 - g. Mass DEP
 - h. Maine DEP
 - i. Gulf of Maine Council/Gulfwatch
 - j. NH Fish and Game
 - k. Center for Marine Conservation – ME Aquarium – marine mammals
 - l. College of the Atlantic
 - m. Center for Coastal Studies, Provincetown
 - n. Environment Canada – Sarah Hall

7. Next executive committee meeting: Tuesday, August 3rd, 1 pm